



St. George CCSD No. 258

— Every Child Every Day —

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Bourbonnais, Illinois 60914

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SUPERINTENDENT OF SCHOOLS
Dr. Jay P. Smith

BOARD OF EDUCATION
LaDawn Armstrong, President
Thomas Yuska, Vice President
Kathleen Fouts, Secretary
Darrell Pendleton, Member
Ryan Cox, Member
James Elliott, Member
David Munsterman, Member

MINUTES OF THE REGULAR BOARD OF EDUCATION MEETING MAY 18, 2023 ST. GEORGE SCHOOL - DISTRICT OFFICE BOARD ROOM

Meeting was Called to Order at 6:30 p.m. by the President, LaDawn Armstrong.

Present at **Roll Call**: Armstrong, Yuska, Fouts, and Cox.

Absent: Pendleton and Elliott.

A quorum was present.

Individuals present at **Roll Call** other than Board of Education members:

Dr. Jay P. Smith, Superintendent; Jason Johnson, Treasurer; Christine Johnston, Principal; Bryan Wells, Assistant Principal / Athletic Director; John Grill, Comptroller; Rhonda Stegall, Board Recording Secretary; David Munsterman, Board Member Elect; and Karen Bacon, Fourth Grade Teacher / Union Co-President.

Additional Agenda Items

Mrs. Fouts made a motion to appoint David Munsterman to fill the vacancy on the board. Mr. Yuska seconded the motion.

Yeas: All.

Nays: None.

Absent: Pendleton.

Motion passed.

Mr. Munsterman read the Oath of Office.

Mr. Elliott joined the meeting at 6:32 p.m.

Appointments were made for Board Committees.

Introduction of Guests and Comments

Mr. Johnson presented the Treasurer's Report. Additional financial information was given to the Board including:

- Activity Account
- Cash Receipts
- Imprest Account
- Monthly Expenditures
- Credit Card Statement

Mr. Yuska made a motion to approve the **Consent Agenda** which included:

- Minutes from Regular Board Meeting on April 20, 2023
- Minutes from Special Board Meeting on April 20, 2023
- Financial Reports
- Monthly Expenditures
- Title 1 Schoolwide Programming Waiver Application 2023-2024
- Lease Agreement for Additional School Bus
- Retirement – Nancy Lakeberg as Head Cook, Effective June 30, 2023
- Resignations –
 - Mary Ann Huizenga as Cafeteria Server, Effective April 25, 2023
 - Mattigan Yuska as Co-Head Volleyball Coach, Effective March 5, 2023
 - Amanda Johnson as Student Council Co-Sponsor, Effective May 26, 2023
- Policy 8:30 – Visitors to and Conduct on School Property (First Reading)
- Policies from Press Plus Issue 111 (First Reading)
 - 2:110 Qualifications, Term, and Duties of Board Officers
 - 4:60 Purchases and Contracts
 - 5:30 Hiring Process and Criteria
 - 5:90 Abused and Neglected Child Reporting
 - 5:150 Personnel Records
 - 5:260 Student Teachers
 - 6:135 Accelerated Placement Program
 - 6:230 Library Media Program
 - 8:20 Community Use of School Facilities
- Review and Monitor Policies (includes Five Year Review Policies)
 - 4:40 Incurring Debt
 - 5:285 Drug and Alcohol Testing for School Bus and Commercial Vehicle Drivers
 - 6:210 Instructional Materials
 - 8:70 Accommodating Individuals with Disabilities

Mrs. Fouts seconded the motion.

Yeas: Armstrong, Yuska, Fouts, Cox, Elliott, and Munsterman.

Nays: None.

Absent: Pendleton.

Motion passed.

Administrative and Board Committee Reports

Assistant Principal / Athletic Director – Bryan Wells

Mr. Wells mentioned that the following will be presented to the Board for approval later during the meeting: Parent/Student Handbook Updates and 2023-2024 Coach/Sponsor List.

Principal – Christine Johnston

Mrs. Johnston provided the following information to the Board:

- Curriculum: Illustrative Math/Algebra (IM) update and the SIP Action Plan (Smart Goals)
- Professional Development: Ms. Shide & Ms. Gibson observed at BBCHS; Ms. Arellano observed Momen's Pre-K program; and Ms. Roney completed Evidence Based Literacy Instruction (EBLI) Training (noting that 2/3 of the cost was funded by Donor's Choice)
- Miscellaneous: Kiwanis Luncheon was May 8 - Award winner is Avery Moutrey; Step-Up Day was Tuesday, May 16; Field Day will be held on Tuesday, May 23; and a Student Thank You Letter to Mrs. Johnston was read aloud.

Superintendent Report – Dr. Jay P. Smith

Dr. Smith provided the following information to the Board:

- Bus Parking Update: The parking on site experiment worked and options are being explored to relocate the bus parking and fuel tank to the school grounds.
- Raises for 2023-2024: Dr. Smith made recommendations.
- Contracts: Dr. Smith made recommendations for the Comptroller and Director of Special Education contracts.
- 8th Grade Graduation Reminder: May 19, 2023 at 6 p.m. at BBCHS
- Retirement Announcement: Head Cook Nancy Lakeberg is retiring after 14 years of service at St. George School. Dr. Smith invited the Board to her Retirement Celebration on Wednesday, May 24 from 2:30 – 4:30 p.m.
- End of School Year and Summer Schedule: May 25 Last Day for Students; May 26 Last Day for Teachers; May 29 District Closed for Memorial Day Holiday; Summer Hours for Office Staff will be Monday - Thursday 8 a.m. - 1 p.m. (closed on Fridays); and Summer Hours for Custodian Staff will be Monday - Friday 7 a.m. - 3 p.m.
- Summer Projects: Replacement of District Office trailer siding, door, and skirting; replacement of Jr. High restroom flooring, school office carpet, and library carpet; sidewalk repairs; and possible small electrical project for bus parking lot.

Committee Reports

KASEC: Social Worker resigned and they are still seeking another teacher for the Communications Program.

Policy Committee: Dr. Smith, Mr. Yuska, and Mr. Cox discussed Press Plus Policies from Issue 111 and Policy 8:30.

Parent Teacher Advisory (Behavior Intervention Committee): Mr. Wells met with the committee to discuss handbook revisions and updates for FY 2024.

Executive: Dr. Smith, Mrs. Armstrong, and Mr. Yuska met to review recommendations for raises for FY 2024.

Other: None.

Discussion and Possible Action Items

A. Approve St. George School District No. 258 Handbook for the 2023-2024 School Year – **ACTION**

Motion was made by Mr. Elliott to approve the St. George School District No. 258 Handbook for the 2023-2024 School Year. Mrs. Fouts seconded the motion.

Yeas: Armstrong, Yuska, Fouts, Cox, Elliott, and Munsterman.

Nays: None.

Absent: Pendleton.

Motion passed.

Communication / Informational

- Board Communications
- Board Highlights
- Student Enrollment
- Invitation to Retirement Reception for Nancy Lakeberg on May 24, 2023
- IASB/IASA/IASBO Joint Annual Conference Reservations

Closed Session

Motion was made by Mr. Cox to enter Closed Session at 7:08 p.m. for the purposes of discussing:

- *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the District or legal counsel for the District, including hearing testimony on a complaint lodged against an employee or against legal counsel for the District to determine its validity. – 5 ILCS 120/2(c)(1).*
- *Litigation, when an action against, affecting or on behalf of the particular District has been filed and is pending before a court or administrative tribunal, or when the District finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the closed meeting minutes. – 5 ILCS 120/2(c)(11).*

Mrs. Fouts seconded the motion.

Yeas: Armstrong, Yuska, Fouts, Cox, Elliott, and Munsterman.

Nays: None.

Absent: Pendleton.

Motion passed.

Mr. Cox made a motion to return to open session at 7:57 p.m. Mr. Munsterman seconded the motion.

Yeas: Armstrong, Yuska, Fouts, Cox, Elliott, and Munsterman.

Nays: None.

Absent: Pendleton.

Motion passed.

Closed Session Action Items

A. Approve Closed Session Minutes from May 18, 2023

Mrs. Armstrong made the motion to approve the Closed Session Minutes from May 18, 2023. Mrs. Fouts seconded the motion.

Yeas: All.

Nays: None.

Absent: Pendleton.

Motion passed.

B. Approve Coaching and Extra-Duty Assignments for FY 2023-2024

Mrs. Fouts made the motion to approve the Coaching and Extra Duty Assignments for FY 2023-2024 as presented. Mr. Munsterman seconded the motion.

Yeas: Armstrong, Fouts, Cox, Elliott, and Munsterman.

Nays: None.

Absent: Pendleton.

Abstain: Yuska

Motion passed.

C. Approve School Security Officer Employment and Contract for FY 2023-2024

Mrs. Fouts made the motion to approve the employment of Gerald C. Ruff, II as School Security Officer and the School Security Officer Contract for FY 2023-2024. Mr. Munsterman seconded the motion.

Yeas: Armstrong, Yuska, Fouts, Cox, Elliott, and Munsterman.

Nays: None.

Absent: Pendleton.

Motion passed.

D. Approve Compensation for Administrators for FY 2023-2024

Mrs. Fouts made the motion to approve Administrator compensation for FY 2023-2024 as presented. Mr. Yuska seconded the motion.

Yeas: Armstrong, Yuska, Fouts, Cox, Elliott, and Munsterman.

Nays: None.

Absent: Pendleton.

Motion passed.

E. Approve Non-Certified and Substitute Compensation for FY 2023-2024

Mrs. Fouts made the motion to approve Non-Certified and Substitute Compensation for FY2023-2024 as presented. Mr. Cox seconded the motion.

Yeas: Armstrong, Yuska, Fouts, Cox, Elliott, and Munsterman.

Nays: None.

Absent: Pendleton.

Motion passed.

F. Approve Contract for Director of Special Education for FY 2023-2024 and FY 2024-2025

Mrs. Armstrong made the motion to approve the Director of Special Education's Contract for FY 2023-2024 and FY 2024-2025. Mr. Yuska seconded the motion.

Yeas: Armstrong, Yuska, Fouts, Cox, Elliott, and Munsterman.

Nays: None.

Absent: Pendleton.

Motion passed.

G. Approve Contract for Comptroller for FY 2023-2024, FY 2024-2025, and FY 2025-2026

Mrs. Fouts made the motion to approve the Comptroller's Contract for FY 2023-2024, FY 2024-2025, and FY 2025-2026. Mrs. Armstrong seconded the motion.

Yeas: Armstrong, Yuska, Fouts, Cox, Elliott, and Munsterman.

Nays: None.

Absent: Pendleton.

Motion passed.

H. Approve Termination of Non-Certified Employee, Effective May 12, 2023

Mrs. Armstrong made the motion to terminate the employment of Ana Perez-Alba effective May 12, 2023. Mr. Cox seconded the motion.

Yeas: Armstrong, Yuska, Fouts, Cox, Elliott, and Munsterman.

Nays: None.

Absent: Pendleton.

Motion passed.

Mr. Cox made the motion to adjourn at 8:06 p.m. Mr. Munsterman seconded the motion.

Yeas: All.

Nays: None.

Absent: Pendleton.

Motion passed.



LaDawn Armstrong, President



Kathleen Fouts, Secretary